



Office of Human Capital Management Program Contacts as of January 2013



Program Area	Contact	Code	Phone #
Academic Programs <i>Academic Investment for Mission Success (AIMS) Program</i> <i>Part-Time Graduate Study (PTGS) Program</i> <i>Study Fellowship Program (SFP)</i> <i>Undergraduate Study (USP) Program</i>	Pamela Barrett Christonya Graham	114	301.286.1344 301.286.4121
Academic Training Requests Status	Erica Arriaga Keino Thomas	114	301.286.5400
Academy of Program/Project & Engineering Leadership (APPEL)	Moses Adoko	114	301.614.6940
Administrative/Secretarial Training	Christonya Graham Pamela Barrett	114	301.286.4121 301.286.1344
Advanced Sick Leave/Leave Without Pay (LWOP)	Tanya Terry and NSSC for Advanced Sick Leave	115 N/A	301.286.9342 877.677.2123
Advertising Training Courses	Patrick Maier	114	301.286.4616
Advisory Committee (AC) Liaison <i>(Women's AC, Equal Accessibility AC, African American AC, Hispanic AC, Native American AC, New Developing Professionals AC)</i>	Merle Robbins	110.1	301.286.3773
Advisory Committee (AC) Liaison <i>(Asian Pacific American AC, Gays, Lesbian, Bisexual, Transgender AC, Veterans AC)</i>	John Pak	110.1	301.286.7940
Award Programs	Khrista White M.J. Jackson	115	301.286.9059 301.286.4574
Business Development Curriculum	Nicole Spriggs	114	301.286.5393

Career Coach	Michelle Carroll Michele Pulaski Amy Walker	114	301.286.5794
Career Management & Development	Donna Williams	114	301.286.7088
Classification and Electronic Position Description System (ePDS)	Nelson Rodriguez Alan Hansen	113	301.286.2883 301.286.3827
Coaching: Executive and Business	Willa Gaitanis	114	301.286.3092
Competency Management System	Laura Cochran	112	301.286.5757
Competitive Placement Plan (CPP)	Lauren Wissman LaKisha Douglas	113	301.286.1184 301.286.9009
Computer Training <i>(Desktop Applications, Technical, and Programming)</i>	Patrick Maier	114	301.286.4616
Culture at Goddard: Employee Viewpoint Survey (EVS)/ Best Places to Work (BPTW)/Exit Surveys	Kathy Doyle	110	301.286.8319
Curriculum Development	Mark Goldman	114	301.286.8852
Directorate Training Allocations	Nichole Pinkney	114	301.286.5086
Drug Free Workplace Program	Robin Ward	113	301.286.5323
e-Learning	Patrick Maier	114	301.286.4616
electronic Official Personnel Files (eOPF)	Shari Mitchem	113	301.286.8757
Emeritus Program	Tanya Terry	115	301.286.9342
Employee Express	NSSC	N/A	877.677.2123
Employee Relations (Conduct/Performance)	Tina LaFountain Tanya Terry	115	301.286.3729 301.286.9342
Employee Viewpoint Survey (EVS)/Best Places to Work (BPTW)	Kathy Doyle Pam Guzzone	110	301.286.8319 301.286.9145
Engineering Training	Moses Adoko	114	301.614.6940
Equal Employment Opportunity Training	Pamela Barrett	114	301.286.1344
Executive Transition Services	Debbie Augustin	110	301.614.7082

Federal Employee Benefits System	NSSC	N/A	877.677.2123
Federal Personnel Payroll System (FPPS)/e-Payroll	Darryl Lomax Asheley Venning	113	301.286.5195 301.286.5456
Financial Disclosure Reporting	Monica Reese	110	301.286.5025
Financial and Resource Management Training	Michelle Dubose	114	301.286.5166
FTE Management (Workforce)	Jackie Scully	112	301.286.3331
GEWA President	Khrista White	115	301.286.9059
Goddard Learning Complex	Erica Arriaga Keino Thomas Julia Williams	114	301.286.5400
Goddard Learning Complex -- Self-Paced Learning Resources	Randy Ford Patrick Maier	114	301.286.4616
HCIE/HR Portal	Nicole Reed	110.1	301.286.6533
Health Benefits	NSSC	N/A	877.677.2123
HR University	Jose Maldonado	114	301.286.1928
Human Capital Integration Plan (HCIP)	Willa Gaitanis (Code 151) Howard Kea (Code 300/700) Donna Swann (Code 400)	114 110 110	301.286.3092 301.286.0464 301.286.7181
Human Capital Strategist	Karen Weaver	110	301.286.3219
Individual Development Planning (IDP) Training	Michelle Carroll Michele Pulaski Amy Walker	114	301.286.5794
Information Technology (IT) Security Training	Randy Ford	114	301.286.0023
Intergovernmental Personnel Assignment (IPA)	Charlee Marcus	110	301.286.2373
Labor Management Relations	Linda Ledman Edward Bohl Tonya Leachman	110	301.286.6111 301.286.8052 757.824.2650 301.286.7283

Lactation Program	Khrista White Danielle Tolbert	115	301.286.9059 301.286.9165
Leadership and Management Development	Mike Marshall	114	301.286.6017
Leadership Development and Excellence in Management (LDEM) Program	Mike Marshall	114	301.286.6017
Leadership Management Development (LMD) Programs/Courses (on-site and off-site)	Mike Marshall	114	301.286.6017
Learning and Knowledge Management	Nichole Pinkney	114	301.286.5086
Leave/Leave Transfer	Tanya Terry NSSC	115 N/A	301.286.9342 877.677.2123
Life Insurance - Federal Employees Group Life Insurance (FEGLI)	NSSC	N/A	877.677.2123
Long-Term Care Program	NSSC	N/A	877.677.2123
Management and Supervisory Development	Ardahalia "Dale" Short	114	301.286.4126
Mandatory/Required Training	Adolphus Uzoukwu Patrick Maier	114	301.286.4881 301.286.4616
Mentoring Program	Michelle Dubose	114	301.286.5166
Military Leave	Tanya Terry	115	301.286.9342
NASA Employee Benefits Association (NEBA)	Tina LaFountain NSSC	115 N/A	301.286.3729 877.677.2123
NASA Handbook Certification Training (Workmanship)	Janice Gelder	114	301.286.4854
New Employee Orientation/Welcome	Pam Barrett Christonya Graham	114	301.286.1344 301.286.4121
Off-site (External) Training	Erica Arriaga Keino Thomas	114	301.286.5400
Office of Workers' Compensation Program (OWCP)	Myrtis Coggins	115	301.286.9218
OHCM Website	Janine Dolinka	110.1	301.614.7072
Onboarding	Regina Keegan Christonya Graham	114 114	301.286.4857 301.286.4121
Organization Development	Kathy Doyle	110	301.286.8319

Organization Manual	Asheley Venning	113	301.286.5456
Outside Employment Requests	Shari Mitchem	113	301.286.8757
Pathways Programs (NASA Intern Employment Program and Recent Graduates Program)	Lori Moore	112	301.286.9951
Pay	Nelson Rodriguez	113	301.286.2883
Performance Management	Cheryl Rosanova	115	301.286.4832
Permanent Change in Duty Station	Shari Mitchem	113	301.286.8757
Presidential Management Fellows (PMF) Program	Lori Moore	112	301.286.9951
Personnel Profiles	Jackie Scully	112	301.286.3331
Procurement Training	Dwane McGinnis	114	301.286.5247
Professional Intern Program (PIP)	Jose Maldonado	114	301.286.1928
Professional Liability Insurance	Tina LaFountain	115	301.286.3729
Project Management Training and Development	Ardahalia "Dale" Short	114	301.286.4126
Qualification Requirements	Lauren Wissman LaKisha Douglas	113	301.286.1184 301.286.9009
Quality of Worklife Initiatives	Khrista White Danielle Tolbert	115	301.286.9059 301.286.9165
Quarterly Learning Opportunities Announcements, GSFC Learning Calendar	Jose Maldonado	114	301.286.1928
Recruitment	Richard Gudnitz	112	301.286.3093
Relocation Services	Shari Mitchem	113	301.286.8757
Resource Management	Sharon Horn	110.1	301.286.5403
Retirement	NSSC	N/A	877.677.2123
Retirement--Exit Interviews	Tina LaFountain	115	301.286.3729
Retirement Planning Training	Janice Gelder	114	301.286.4854
Safety, Health and Environmental Training	Janice Gelder	114	301.286.4854
SATERN Administrators	Adolphus Uzoukwu Patrick Maier	114 114	301.286.4881 301.286.4616
Scientific and Engineering Training	Moses Adoko Tina Frizzell- Jenkins Carolyn Casey	114	301.614.6940 301.286.7998 301.614.8432

Selective Placement Coordinator	Richard Gudnitz	112	301.286.3093
SES Career Development Program	Crystal Gayhart Charlee Marcus	110	301.286.8851 301.286.2373
Scientific and Professional (ST) and Senior Level (SL) Positions	Crystal Gayhart Charlee Marcus	110	301.286.8851 301.286.2373
Staffing	Lauren Wissman LaKisha Douglas	113	301.286.1184 301.286.9009
Student Programs/NASA's Pathways Intern Employment Program (formerly known as Cooperative Education Program (COOP) and Stay-in-School (SIS) Program)	Lori Moore	112	301.286.9951
Supervisory Development	Ardahalia "Dale" Short	114	301.286.4126
Telework	Khrista White	115	301.286.9059
Thrift Savings Plan (TSP)	TSP.gov NSSC	N/A N/A	877.968.3778 877.677.2123
Training Consultant Services	Donna Williams Dave Wilhelm	114	301.614.7088 301.286.3668
Training Curriculum Development	Donna Williams	114	301.614.7088
Training Reimbursements	Erica Arriaga Keino Thomas	114	301.286.5400
Use or Lose Leave/Exigency Exercise	Tanya Terry	115	301.286.9342
Veteran Program Coordinator	Richard Gudnitz	112	301.286.3093
Wallops Human Resources Liaison	Richard Billger Crystal Gayhart	113 110	757.824.2394 301.286.8851
Work Schedules	Tanya Terry	115	301.286.9342
Workforce Management	Jackie Scully	112	301.286.3331
Workforce Planning (Workforce Information Tool (WIT), Data Queries, Metrics)	Jackie Scully	112	301.286.3331
Workforce Transformation Tracking System (WTTs)	Asheley Venning	113	301.286.5456