Academic Investment for Mission Success (AIMS)
PROCUREMENT OPERATIONS DIVISION
CODE 210
UNDERGRADUATE DEGREE
APPLICATION
(January 2010 - December 2010)

Note: Adobe Reader 9 is required for this form

Instructions:

Please refer to the announcement for program criteria at: http://ohcm.gsfc.nasa.gov/DevGuide/DevPrograms/Academic.htm. Applications are due **August 31, 2009**, via email only to GSFC-Code-114-Academic-Programs@mail.nasa.gov. This form can be saved at anytime by clicking on "File" and then "Save As". Please have your sealed, official transcript mailed or hand carried, to be received no later than **August 31, 2009** to: NASA - GSFC - OHCM, 8800 Greenbelt Road, Attn: Marisa Jackson, Code 114, Bldg 1, Room 228, Greenbelt, MD 20771. If you have any questions please call AIMS Program Assistant, Marisa Jackson at (301) 286-5458 or Janice Gelder, AIMS Program Manager at (301) 286-4854.

SECTION I - APPLICATION BACKGROUND INFORMATION

SATERN User ID | Last Name | First Name | MI | E-Mail Address

Office Code | Building Number | Room | Phone Number ###-###-#### | Fax Number ###-###-####

Position Title | Series | Grade | Employee Type | NASA Years of Service

Describe your current position *(not to exceed 1100 characters)*:

Programs Previously Participated
(Check all that Apply)

USP ☐ Year

PTGSP ☐ Year

SFP ☐ Year

Are you currently participating in any center/agency funded programs?

◯ Yes ◯ No

If Yes, Please describe *(not to exceed 236 characters)*:

Supervisor Last Name

Supervisor First Name

Supervisor Phone Number

Office Code

Building Number

Room

Supervisor E-Mail Address

SECTION II - COMPETITIVE FACTOR

State how pursuing academic course work will enhance your ability to make significant contributions to accomplish mission and performance goals *(not to exceed 1100 characters)*:

SECTION III - EDUCATION

Academic Institution

School

Degree Sought

Major

Have you been accepted to the academic institution listed above: ◯ Yes ◯ No

Proposed Start Date (MM/DD/YYYY)

Expected Completion of Degree Date (MM/DD/YYYY)

Total Academic Credits

COURSE REQUEST

Please specify all courses that will be required for the 2010 academic year. Approvals are determined on a course by course basis and must comply with the Code of Federal Regulation 5CFR410.101.

Spring 2010 Course One (1)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Spring 2010 Course Two (2)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Spring 2010 Course Three (3)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Summer 2010 Course One (1)

☐ Check here if this course is a required prerequisite for degree sought

Course Number	Course Title	Start Date	End Date

Course Description

Num of Credits	Cost Per Credit	Estimated Book Cost	Equipment/ Materials	Other Fees	Total

Summer 2010 Course Two (2)

☐ Check here if this course is a required prerequisite for degree sought

Course Number	Course Title	Start Date	End Date

Course Description

Num of Credits	Cost Per Credit	Estimated Book Cost	Equipment/ Materials	Other Fees	Total

Summer 2010 Course Three (3)

☐ Check here if this course is a required prerequisite for degree sought

Course Number	Course Title	Start Date	End Date

Course Description

Num of Credits	Cost Per Credit	Estimated Book Cost	Equipment/ Materials	Other Fees	Total

Fall 2010 Course One (1)

☐ Check here if this course is a required prerequisite for degree sought

Course Number	Course Title	Start Date	End Date

Course Description

Num of Credits	Cost Per Credit	Estimated Book Cost	Equipment/ Materials	Other Fees	Total

Fall 2010 Course Two (2)

☐ Check here if this course is a required prerequisite for degree sought

Course Number	Course Title	Start Date	End Date

Course Description

Num of Credits	Cost Per Credit	Estimated Book Cost	Equipment/ Materials	Other Fees	Total

Fall 2010 Course Three (3)

☐ Check here if this course is a required prerequisite for degree sought

Course Number	Course Title	Start Date	End Date

Course Description

Num of Credits	Cost Per Credit	Estimated Book Cost	Equipment/ Materials	Other Fees	Total

Estimated Cost of 2010 Academic Year

Remaining Courses

Please provide information for all remaining courses required for degree completion (following the 2010 academic year). Approvals are determined on a course by course basis and must comply with the Code of Federal Regulation 5CFR410.101.

Remaining Course One (1)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Remaining Course Two (2)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Remaining Course Three (3)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Remaining Course Four (4)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Remaining Course Five (5)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Remaining Course Six (6)

☐ Check here if this course is a required prerequisite for degree sought

Course Number | Course Title | Start Date | End Date

Course Description

Num of Credits | Cost Per Credit | Estimated Book Cost | Equipment/ Materials | Other Fees | Total

Estimated Cost of Remaining Courses

Total Degree Completion

Please list all academic honors

Please indicate all professional capabilities (i.e. awards, honors, contributions to publications, etc.)

SECTION IV - TIME OFF REQUESTED

GSFC Time-Off guidelines allows participants up to 8 hours per week subject to supervisory approvals.

Time off Requested _____ Per Week

AIMS, Procurement Operations Division, Undergraduate Degree Program Application Checklist

- ☐ Have received acceptance into an accredited college or university
- ☐ Is currently a civil service employee on a permanent, term, or NASA Expected Employee (NEX) appointment
- ☐ Have competed at least 1 (one) year of civil service employment at NASA
- ☐ Had management endorsement form completed by supervisor
- ☐ Received a minium performance rating of "fully successful" in 2009
- ☐ Submitted your sealed, official transcript mailed or hand carried to be received no later than August 31, 2009 to:

NASA - GSFC - OHCM
8800 Greenbelt Road
Attn: Marisa Jackson
Code 114, Bldg 1, Room 228
Greenbelt, MD 20771

If you have any questions please call AIMS Program Assistant, Marisa Jackson at (301) 286-5458 or AIMS Program Manager, Janice Gelder at (301) 286-4854.

By submitting this application, you are authorizing OHCM to disclose your application and transcript to your supervisor, Directorate leadership and Center selection panel.

If you have completed all checklist items please save your application and e-mail it to

GSFC-Code-114-Academic-Programs@mail.nasa.gov